



# Volunteer Role Description

## Grant Application Volunteer

### **GMFA's vision and mission statement:**

**Vision** – GMFA wants a gay community where individuals are able to make informed choices about their health, and a society that embraces equality and respects the right of people to make informed choices.

**Mission** – Improving gay men's health by increasing the control they have over their own lives.

### **Role**

To source and apply for funds from grant giving organisations in order to part fund the activities of GMFA.

### **Specific responsibilities**

To read guides to trusts and grant giving organisations.

To highlight and compile grant giving organisations that may give grants for GMFA interventions.

In conjunction with the Chief Executive, apply for grants.

To maintain suitable records.

### **Experience and Requirements**

Able to work independently, methodically and within timeframes.

Work in collaboration with others to achieve a shared goal.

To have no history of financial impropriety.

### **Commitment required**

Attend meetings when required.

Attend any necessary training.

Complete tasks when agreed.

### **Authority**

In conjunction with the Chief Executive, apply for grants.

### **Benefits**

Gaining experience of fundraising through grant giving organisations is a transferable skill and looks good on your CV.

GMFA will pay your travel expenses.

GMFA will provide training if needed. This training may include externally recognised qualifications.

### **Potential Frustrations**

Reading through guides to grant giving organisations requires quite a bite of time. It isn't particularly difficult, but it does require thoroughness.

### **Potential Satisfactions**

The money you are collecting will really make a difference to GMFA's stability as a charity and enable us to do more work for gay men.